



## AGENDA

Wednesday, August 3, 2022

This meeting will be conducted virtually. At 6:00 p.m., join the meeting at:

<https://council.cityofalbany.net/groups/prc/zoom>

You can also dial in using your phone: +1 253 215 8782

Meeting ID: 862 5475 5633

Passcode: 946648

Microphones will be muted and webcams will be turned off for presenters and members of the public unless called upon to speak.

If participant(s) disrupt the meeting, the participant(s) microphone and webcam will be turned off.

If disruption continues, the participant(s) will be removed from the meeting.

1. CALL TO ORDER

2. ROLL CALL

3. BUSINESS FROM THE PUBLIC

*Persons wanting to provide comment to the commission under "business from the public" must send comments by email to [debbie.little@cityofalbany.net](mailto:debbie.little@cityofalbany.net). Please limit comments to one page and include your name and address. Emails received before noon on the day of the meeting will be included in the record.*

4. APPROVAL OF MINUTES

a. May 4, 2022

5. SCHEDULED BUSINESS

a. Discussion Items

1) Citizen Advisory Optimization Review – City Manager Peter Troedsson

b. Action Items

1) None

c. Reports and Updates

1) Capital Projects Update

2) Program Reports

6. BUSINESS FROM THE COMMISSION

7. NEXT MEETING DATE: Wednesday, October 5, 2022

8. ADJOURNMENT

The Parks & Recreation Commission will meet virtually. This meeting is accessible to the public via phone and video connection. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at

[Debbie.little@cityofalbany.net](mailto:Debbie.little@cityofalbany.net) or 541-917-7778.



**MINUTES**

Wednesday, May 4, 2022

6 p.m.

REMOTE

Approved: Draft

- CALL TO ORDER: Allen called the meeting to order at 6:03 p.m.
- Commissioners present: Russ Allen, Matt Wadlington, Jill Van Buren (6:06 p.m.), Stacie Wyss-Schoenborn, Josh Slamp
- Commissioners absent: Aaron Falotico, Jim Vaughn
- Staff present: Kim Lyddane, Parks & Recreation Director; Debbie Little, Administrative Services Coordinator

APPROVAL OF MINUTES 6:04 p.m.  
April 6, 2022

MOTION: Wadlington moved to adopt the minutes as presented. Wyss-Schoenborn seconded the motion, which passed 4-0.

DISCUSSION ITEMS 6:05 p.m.

- a. SDC Methodology Presentation  
Lyddane gave a presentation on the proposed SDC methodology and rate increase. A public hearing is scheduled for May 25, 2022, prior to City Council. Discussion followed.

MOTION: Wadlington moved the Commission support the proposed SDC methodology as presented which passed 5-0.

MOTION: Wadlington moved that the Commission encourages City Council to consider the maximum allowable SDC rate, given the significant need in the community; or minimally set a rate for the average sized dwelling at no less than or equal to the average rate of comparable neighboring cities, which passed 5-0.

ACTION ITEMS

- a. None

REPORTS AND UPDATES 7:25 p.m.

- a. Capital Projects  
Timber Ridge- construction postponed to summer 2023 due to COVID-19 and budget related issues. The school district review board will be meeting in 2022, regarding a property line adjustment.

Timber Linn- irrigation and seeding delayed due to supply chain issues prior to the weather changing. Soil is being donated by Knife River.

Henderson – final designs are being reviewed. Anticipated installation in July-September 2022.

b. Staff reports

Lyddane noted that performers for Summer Sounds, River Rhythms and Northwest Art & Air Festival have been announced.

BUSINESS FROM THE COMMISSION

None.

NEXT MEETING DATE: Next meeting will be Wednesday, June 1, 2022.

ADJOURNMENT

The meeting was adjourned at 7:30 p.m.

Submitted by,

Reviewed by,

Debbie Little  
Administrative Services Coordinator

Kim Lyddane  
Parks & Recreation Director

## Proposed Parks, Recreation and Tree Commission

**Summary:** Albany's parks and natural resources, recreation activities and events promote healthy living for our community. Albany Parks & Recreation has won numerous awards that highlight the department's commitment to excellence. Trees are key to our parks and natural spaces, and by combining the Tree Commission and the Parks & Recreation Commission into one citizen advisory group, we could optimize our ability to have well-rounded discussions and pursue opportunities across the full scope of our parks, trees and natural resources, and recreation activities and events.

**Purpose:** The Parks, Recreation and Tree Commission acts in an advisory capacity to the City Council and Parks & Recreation department on matters related to parks, trails, facility improvements, program prioritization, and updates to the park master plan. The commission would also advise on matters involving Albany's urban forest, recommend policies for planting, removal, and care of public trees, and support maintaining Albany's status as a Tree City USA since 1994.

**Membership:** The commission would have seven voting members nominated and appointed by the City Council. The members would be general members (each council member making one appointment). Councilors may seek to recruit members who represent the following areas of knowledge or interest, although they are not required to do so:

- Recreation services
- Urban forestry
- Tree care
- Outdoor recreation

**Potential meeting discussion areas or topics:** Agendas for each meeting could include discussion items such as:

- Grant opportunities
- Review and discussion of master plan and capital improvement updates
- City Heritage Tree program
- Updates on department projects

**Added value:** Both commissions currently advise on issues relating to management of natural resources. Combining the two would provide additional context to commission members regarding the overall picture and health of Albany's natural resources, departmental operational procedures, and priorities as the community continues to grow. Combining the two would provide the group with more consistent, substantive content and provide increased value and engagement for commissioners. Our research shows that many communities have combined their parks and tree commissions combined. A few examples include Savannah, Georgia; Hillard, Ohio; Mission, Kansas; Highland City, Utah; and Rehoboth Beach, Delaware.

## Capital Projects Report

PROJECT	STATUS	PROJECTED COMPLETION DATE	NOTES
Timber Ridge Park Development	Property transfer ok'd by current school board. Design phase beginning soon.	Fall 2023	
Timber Linn Park soccer field improvements	Project is on hold until after Northwest Art and Air Festival. Difficulties with weather, supply chain issues and internal changes with our partnering organization AYSO have really slowed this project down.	Spring 2023	AYSO irrigation, City grading
East Thornton Lake Natural Area development Ph 1	Design pending. Will look at improvements once the Master Plan is complete. Cost for a 10 car parking lot on the west side of the property estimated at \$400,000.	Development indefinitely delayed, pending O&M funding plan	SDCs, donations, State grant
Henderson Park Playground Replacement	Contractor selected. Some supply issues but project should be completed mid October	Summer/Fall 2022	\$175,000 budgeted
Deerfield Park Playground Replacement	Discussing park design and timeline with Lango Hansen Landscape Architects. Installing a temporary nine hole disc golf course in April. Will collect feedback from community. Will remove in the fall and determine if it should be added to 2024-2025 planning materials.	TBD FY24-25	\$250,000 budgeted; likely need closer to \$400,000 to update whole park.