



AGENDA

Revised

Wednesday, April 6, 2022

This meeting will be conducted virtually. At 6:00 p.m., join the meeting at:

<https://council.cityofalbany.net/groups/prc/zoom>

You can also dial in using your phone: +1 253 215 8782

Meeting ID: 862 5475 5633

Passcode: 946648

Microphones will be muted and webcams will be turned off for presenters and members of the public unless called upon to speak.

If participant(s) disrupt the meeting, the participant(s) microphone and webcam will be turned off.

If disruption continues, the participant(s) will be removed from the meeting.

1. CALL TO ORDER

2. ROLL CALL

3. BUSINESS FROM THE PUBLIC

Persons wanting to provide comment to the commission under "business from the public" must send comments by email to debbie.little@cityofalbany.net. Please limit comments to one page and include your name and address. Emails received before noon on the day of the meeting will be included in the record.

4. APPROVAL OF MINUTES

a. March 2, 2022

5. SCHEDULED BUSINESS

a. Discussion Items

1) City Manager- Citizen Advisory Group Update

2) Possible South Albany Property Annexation

b. Action Items

1) None

c. Reports and Updates

1) Capital Projects Update

2) Program Staff Reports

6. BUSINESS FROM THE COMMISSION

7. NEXT MEETING DATE: Wednesday, May 6, 2022

8. ADJOURNMENT

The Parks & Recreation Commission will meet virtually. This meeting is accessible to the public via phone and video connection. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at

Debbie.little@cityofalbany.net or 541-917-7778.



MINUTES

Wednesday, March 2, 2022

6 p.m.

REMOTE

Approved: Draft

CALL TO ORDER: Allen called the meeting to order at 6:01 p.m.

Commissioners present: Russ Allen, Matt Wadlington, Aaron Falotico, Jim Vaughn, Jill Van Buren

Commissioners absent: Stacie Wyss-Schoenborn

Staff present: Kim Lyddane, Parks & Recreation Director; Rick Barnett, Parks & Facilities Maintenance Manager; Rose Lacey, Recreation Programs Manager; Debbie Little, Administrative Services Coordinator

APPROVAL OF MINUTES 6:04 p.m.
February 2, 2022

MOTION: Falotico moved to adopt the minutes as presented. VanBuren seconded the motion, which passed 5-0.

DISCUSSION ITEMS 6:07 p.m.

a. Proposed Meeting Schedule

Lyddane presented a new schedule. MOTION: Falotico moved to adopt the proposed meeting schedule as presented. Wadlington seconded the motion, which passed 5-0. In addition, meetings will stay virtual for April and May.

b. SDC Update and Fee Setting Update 6:17 p.m.

Lyddane gave a brief update on the proposed SDC methodology. The required 90-day public notice has been posted, with the public hearing in May. Brief discussion followed.

c. Upcoming Projects and Engagement Opportunities for Commissioners 6:35 p.m.

Lyddane provided commission members with some engagement opportunities. Brief discussion followed.

Lyddane noted City Council will be reviewing citizen advisory groups during the next work session, March 21, 2022. A review usually takes place every three years. Brief discussion followed.

ACTION ITEMS

a. None

REPORTS AND UPDATES 6:42 p.m.

a. Capital Projects

Timber Ridge- construction postponed to summer 2023 due to COVID-19 and budget

related issues. Working with the school district regarding a property line adjustment.

Timber Linn- irrigation and seeding delayed due to supply chain issues prior to the weather changing.

Henderson – preliminary designs are being reviewed. Public feedback will be gathered before final design is chosen.

Deerfield – Disc Golf Club of Albany has raised the funds to install a temporary nine-hole course. The course will be in place for six months.

East Thornton Lake Natural Area- project is pending, and the cost to develop a basic amenity of a 10-car parking is \$400,000.

b. Staff reports

7:02 p.m.

Lacey provided a report on recreation programs.

- The Riverfront Community Center grand opening is March 24, 2022, hosted by T-Mobile.
- Spring Activate Guide will be mailed out March 4, 2022.
- Performers for Summer Sounds and River Rhythms have been secured.
- Recruiting for summer staff.
- Aquatics operating smoothly with lessons and classes taking place. Hiring lifeguards consistently throughout the year to ensure staffing levels are maintained.
- The last Maple Lawn Preschool registration starts March 8, 2022. The school district will take over the program in the 23-24 school year.
- Quotes for a roof replacement for the Park Maintenance shop are due February 16, 2022.
- Supply chain issues have caused delays in receiving product as well as price increases.
- Currently conducting interviews for a Park Services Officer.

Barnett provided an update on Park Maintenance.

- Jay Sharpe has been hired as the Natural Resource Specialist. Sharpe interned seasonally for the department last year.
 - Crews are working on lots of pruning and fertilizing turf.
 - Finished tree planting and working to finish additional winter projects.
 - Hiring and training seasonal staff.
 - Getting the park services officer trained and on track.
 - Replacing the roof at park maintenance shop.
 - Getting ballfields and other facilities ready for play
 - Replacing damaged swing set at Takena Park.
 - Preparing for the Henderson Park playground replacement.
 - Staff successfully captured and transported an injured duck to a wildlife care facility.
 - Supply chain issues continue with costs increasing substantially.
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- Staff working to capture and relocate several beavers in the Oak Creek area.
 - Transient camp removals consistently needed.

None.

NEXT MEETING DATE: Next meeting will be Wednesday, April 6, 2022.

ADJOURNMENT

The meeting was adjourned at 7:20 p.m.

Submitted by,

Reviewed by,

Debbie Little
Administrative Services Coordinator

Kim Lyddane
Parks & Recreation Director



MEMO

TO: Albany City Council

VIA: Peter Troedsson, City Manager

FROM: Kim Lyddane, Parks & Recreation Director

DATE: March 14, 2022, for the April 11, 2022, City Council Work Session

SUBJECT: Possible Annexation of the Park & Recreation Department's South Albany Property

Action Requested:

Discussion and direction concerning annexation/zoning map amendment for park property in south Albany.

Discussion:

For the purposes of this discussion "Annexation" shall also include processing of a Zoning Map Amendment. Typically these two separate land use applications are processed concurrently and herein will be referred to as simply "Annexation", however shall be providing reference to both processes.

With possible development forthcoming in south Albany, the department seeks direction from council regarding annexation of 26.61 acres off Lochner Road known internally as the "South Albany Property". The 2021 Parks Master Plan outlines the need for additional parks in south Albany as it continues to develop. The 26.61-acre parcel was originally acquired with the intent of a possible multi-field sports facility in the south part of town. The 2021 Parks Master Plan does not prioritize creating a large sport complex due to budget restrictions and the desire from the community to maintain current infrastructure over creating additional large facilities/amenities. The 2021 Parks Master Plan instead outlines the need for several smaller neighborhood/community parks. Only a portion of the current 26.61-acre parcel will be needed to provide adequate land for one of the future neighborhood/community parks, with other park sites potentially being acquired through the future sale or trade of the remaining portion of the South Albany Property acreage.

Annexation of the South Albany Park Property provides several advantages to the City and the Parks & Recreation Department if done at this time:

- It would eliminate the need for a potential land use review by Linn County for any proposed use or development on the site. Once within the city limits the property would be subject to the city's development codes and land use process.
- Should the property to the south annex into the City and develop (an annexation application for that site has been received) it would allow for negotiation between property owners for items that might be of joint benefit. Those items could include topics relating to street alignment, utility improvements and access locations.
- Annexation the of site now would result in a simpler and quicker future process to develop a park on the site.
- Having the property within the city limits would make any portion of the site deemed by Council not necessary for park development more attractive and valuable to potential purchasers.

If Council chooses to initiate annexation of this property, the annexation would be final upon passage of the annexation ordinance.

Required Procedure:

Annexations are a Type IV land use procedure subject to the review criteria in Albany's Development Code. Under the Type IV Procedure, an annexation application is scheduled for public hearing before the planning commission. The planning commission will make a recommendation to the city council and the city council will consider the application following a second public hearing.

Budget Impact:

Annexation would cost \$8,000 and would be paid for out of 20250505 Park SDC Projects.

c:

Capital Projects Report

PROJECT	STATUS	PROJECTED COMPLETION DATE	NOTES
Timber Ridge Park Development	1.8-acre site acquired adjacent to Timber Ridge School; preliminary design back. Recommendation for construction to summer 2023 due timing, construction costs, and property line adjustments. GAPS Board Review 4/4.	Fall 2023	Parks SDCs
Timber Linn Park soccer field improvements	Grading completed. Irrigation and seeding in the spring due to supply chain issues prior to the weather changing.	Spring 2022	AYSO irrigation, City grading
East Thornton Lake Natural Area development Ph 1	Design pending. Will look at improvements once the Master Plan is complete. Cost for a 10 car parking lot on the west side of the property estimated at \$400,000.	Development indefinitely delayed, pending O&M funding plan	SDCs, donations, State grant
Henderson Park Playground Replacement	Final design in the works. Anticipated installation July-September.	Summer/Fall 2022	\$175,000 budgeted
Deerfield Park Playground Replacement	Discussing park design and timeline with Lango Hansen Landscape Architects. Installing a temporary nine hole disc golf course in April. Will collect feedback from community. Will remove in the fall and determine if it should be added to 2024-2025 planning materials.	TBD FY24-25	\$250,000 budgeted; likely need closer to \$400,000 to update whole park.