



**MINUTES**

Wednesday, March 2, 2022

6 p.m.

REMOTE

Approved: 04-06-2022

- CALL TO ORDER: Allen called the meeting to order at 6:01 p.m.
- Commissioners present: Russ Allen, Matt Wadlington, Aaron Falotico, Jim Vaughn, Jill Van Buren
- Commissioners absent: Stacie Wyss-Schoenborn
- Staff present: Kim Lyddane, Parks & Recreation Director; Rick Barnett, Parks & Facilities Maintenance Manager; Rose Lacey, Recreation Programs Manager; Debbie Little, Administrative Services Coordinator

APPROVAL OF MINUTES 6:04 p.m.  
February 2, 2022

MOTION: Falotico moved to adopt the minutes as presented. VanBuren seconded the motion, which passed 5-0.

DISCUSSION ITEMS 6:07 p.m.

- a. Proposed Meeting Schedule  
Lyddane presented a new schedule. MOTION: Falotico moved to adopt the proposed meeting schedule as presented. Wadlington seconded the motion, which passed 5-0. In addition, meetings will stay virtual for April and May.
- b. SDC Update and Fee Setting Update 6:17 p.m.  
Lyddane gave a brief update on the proposed SDC methodology. The required 90-day public notice has been posted, with the public hearing in May. Brief discussion followed.
- c. Upcoming Projects and Engagement Opportunities for Commissioners 6:35 p.m.  
Lyddane provided commission members with some engagement opportunities. Brief discussion followed.  
Lyddane noted City Council will be reviewing citizen advisory groups during the next work session, March 21, 2022. A review usually takes place every three years. Brief discussion followed.

ACTION ITEMS

- a. None

REPORTS AND UPDATES 6:42 p.m.

- a. Capital Projects  
Timber Ridge- construction postponed to summer 2023 due to COVID-19 and budget

related issues. Working with the school district regarding a property line adjustment.

Timber Linn- irrigation and seeding delayed due to supply chain issues prior to the weather changing.

Henderson – preliminary designs are being reviewed. Public feedback will be gathered before final design is chosen.

Deerfield – Disc Golf Club of Albany has raised the funds to install a temporary nine-hole course. The course will be in place for six months.

East Thornton Lake Natural Area- project is pending, and the cost to develop a basic amenity of a 10-car parking is \$400,000.

b. Staff reports

7:02 p.m.

Lacey provided a report on recreation programs.

- The Riverfront Community Center grand opening is March 24, 2022, hosted by T-Mobile.
- Spring Activate Guide will be mailed out March 4, 2022.
- Performers for Summer Sounds and River Rhythms have been secured.
- Recruiting for summer staff.
- Aquatics operating smoothly with lessons and classes taking place. Hiring lifeguards consistently throughout the year to ensure staffing levels are maintained.
- The last Maple Lawn Preschool registration starts March 8, 2022. The school district will take over the program in the 23-24 school year.
- Quotes for a roof replacement for the Park Maintenance shop are due February 16, 2022.
- Supply chain issues have caused delays in receiving product as well as price increases.
- Currently conducting interviews for a Park Services Officer.

Barnett provided an update on Park Maintenance.

- Jay Sharpe has been hired as the Natural Resource Specialist. Sharpe interned seasonally for the department last year.
  - Crews are working on lots of pruning and fertilizing turf.
  - Finished tree planting and working to finish additional winter projects.
  - Hiring and training seasonal staff.
  - Getting the park services officer trained and on track.
  - Replacing the roof at park maintenance shop.
  - Getting ballfields and other facilities ready for play
  - Replacing damaged swing set at Takena Park.
  - Preparing for the Henderson Park playground replacement.
  - Staff successfully captured and transported an injured duck to a wildlife care facility.
  - Supply chain issues continue with costs increasing substantially.
- Staff working to capture and relocate several beavers in the Oak Creek area.
  - Transient camp removals consistently needed.

None.

NEXT MEETING DATE: Next meeting will be Wednesday, April 6, 2022.

ADJOURNMENT

The meeting was adjourned at 7:20 p.m.

Submitted by,

*Signature on file*

Debbie Little

Administrative Services Coordinator

Reviewed by,

*Signature on file*

Kim Lyddane

Parks & Recreation Director